



Parents & Citizens Association

PO Box 136, GEEBUNG, QLD. 4034
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Telephone: 07 3623 8751
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- GENERAL MEETING MINUTES -

Date Tuesday 14 June 2022 | Time 7:10 pm
Meeting called to order by Rebecca Woulahan, President

Attendance and Apologies

Accept attendance and apologies as per attendance register.

Moved: Michele Lavery

Seconded: Rani Jeffers-Hay

Previous Minutes

Accept minutes from Tuesday 3 May 2022 meeting as true and correct.

Moved: Sarah Trappett

Seconded: Tara-Leigh Jansen

Correspondence

Correspondence consisted of Fundraising Ideas, CBA statements and Telstra.

Executive Decisions

- Tuckshop hours variation, Helen will decrease hours slightly on Thursday, Sarah and Michele will fill in on that day.
- Roof line on the OSHC Build – 2 options were presented, Executive Decision to stick to original design, this work is now completed.

Treasurer's Report

Treasurer's report presented by Lindsey Galloway – See attached report

To note – Mother's Day Stall profit \$1,500, Colour Run profit \$10,000, Election Day Stall \$900

Accept treasurer's written report.

Moved: Ria Tattersall

"Strive to Achieve"

Seconded: Kath West

Principal's Report

Principal's Report presented by Tracey Douglas - See attached report.

Accept principal's report.

Moved: Tara-Leigh Jansen

Seconded: Rani Jeffers-Hay

Chaplaincy

Chaplaincy report presented by Kerry Edwards

- Naplan Breakfast for year 3 & 5 went well. thanks to all the volunteers for their help and to Flour and Chocolate for pastries and to Woolworths for the fruit.
- Chappy week was great – thanks to all that came along – the wishing well donations approx. \$400
- Soup Drive nearly completed – Cooked Thursday and Friday and are still distributing – it was fun and made about 350 soups – approx. profit of \$3200.
- Food parcels coming from Centre Point has been upped to 2 times a week.
- Craft club is going well – kids are enjoying it
- Homework club is ongoing and numbers are a little lower averaging about 8-10
- Final day of prep social skills was today – it was all about being 'ok' – self esteem and values and it was nice to see the kids really enjoy it and learning about being valuable and special
- school holidays program for the first week of school holidays
- second week of school holidays on a conference
- Trivia Night is still being investigated

Accept Chaplaincy report.

Moved: Sarah Trappett

Seconded: Tracey Smith

SUB COMMITTEE REPORTS

Tuckshop

Tuckshop report presented by Helen Miers - See attached report.

Accept Tuckshop written report.

Discussion around recycling drink containers – suggestions to have the student leaders be the coordinator.

"Strive to Achieve"

Moved: Ria Tattersall

Seconded: Lindsey Galloway

OSHC

OSHC report presented by Tracey Smith – see attached report.

Accept OSHC written report.

Moved: Kath West

Seconded: Tara-Leigh Jansen

Uniform Shop

Uniform Shop report presented by Michele Lavery.

- Finally some polo stock has come in but they are selling out fast
- The bulk order that was ordered some time ago is expected in soon
- Still some formal uniforms shirts that are out of stock
- There is 300 pairs of GSS socks that will be given to the Preps potentially on the 100 days of school

Accept Uniform Shop Report.

Moved: Kerry Edwards

Seconded: Faye Jeffers

Fundraising

Fundraising Report presented by Rebecca Woulahan/Sarah Trappett

- Mother's Day stall – raised for \$2,000 – Sarah has agreed to undertake Father's Day stall – notice to go out soon asking for donations

- Father's Day dates to be decided

- Pie Drive booked for next term – week 5 – same people – Kirsten/Cindy happy to help out

- Paint and Sip night suggested for the school – proposed for the end of term 3

Accept Fundraising report

Moved: Kath West

Seconded: Ria Tattersall

General Business

Treat Day – Proposed 2nd August – if it works for the school - Unanimous

Approval for year 5 camp as per the principal's report - unanimous

OSHC Building Update – hopeful for end of build by late July – to move in by end of August
Proposed – purchase of a Fridge (commercial), Freezer, Dishwasher (commercial), Washing Machine – to accommodate meals for potentially 150 kids morning and afternoon.
Maximum cost estimated at \$10,000. – unanimous

Looking into a more online computer systems to run OSHC – therefore we are looking at 3 new desktop computers for OSHC use. – there is likely to be a potential spend on this next meeting.

Representative Shirts – 2 designs presented – decision made on number and sizes sought approval to the value of \$1200 costs. – unanimous

Term deposit – is rolling monthly at the moment it has just over \$100,000. – will go on the agenda for next month to discuss again.

Uniform Shop – can we please stop accepting old second-hand uniforms without the logo. – unanimous

Music licence – the school has a licence to play music at the school but it does not cover P&C. it is potential that P&C will have to purchase licencing for music and for something like films.

QCan – event next week – \$76 each for Trace and Rebecca to attend – unanimous

Raffle Link – online raffle proposed for Christmas Raffle – seeking volunteer to take on - researching and organising.

Year 6 graduation – Principal seeking feedback on last year – as it will be the same as last year. Ceremony at school in the morning with parents – kids have a lunch at the RSL – P&C to fund the students and will seek funding from local members etc to fund the teachers. Seeking approval to fund students lunch approx. 56 - \$20 per head – unanimous

Coffee Van – It will continue on a Friday – positive feedback – social option and information – no minimum

Sports Shed – discussions continue on location and size

NEXT MEETING

Next Meeting - Tuesday 12 July 2022 at 7pm

Meeting closed by Rebecca Woulahan, President – 3 May 2022 – 9.30pm

Amanda Scott, Geebung State School P&C Secretary.

“Strive to Achieve”

Treasurer's Report

May 2022 Financial Summary

	INCOME	EXPENSES	NET PROFIT (LOSS)	YTD NET PROFIT/LOSS
General Funds	\$ -	\$ 1,396.52	\$ (1,396.52)	\$ (6,972.54)
Fundraising	\$ 3,731.95	\$ 164.00	\$ 3,567.95	\$ 11,948.98
OSHC	\$ 63,712.57	\$ 47,280.17	\$ 16,432.40	\$ 52,256.82
Tuckshop	\$ 7,642.09	\$ 5,572.78	\$ 2,069.31	\$ 498.83
Uniform Shop	\$ 2,358.00	\$ 590.90	\$ 1,767.10	\$ 7,362.23
Total Income	\$ 77,444.61	\$ 55,004.37	\$ 22,440.24	\$ 65,094.32

Cash at Bank (as at 1 May)	\$ 341,517.64
Cash at Bank (as at 1 June)	\$ 350,793.32
Term Deposit	\$ 102,875.49
Long Service Leave Owing	\$ 17,007.42
Building Fund Balance	\$ 4,291.77

Principal's Report



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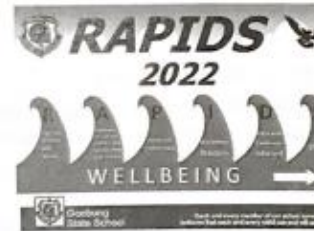


Each and every member of our school community, believes that each and every child can and will achieve.

12 June P and C Report 2022

Current Enrolment – 449 (18 classes)

Prep	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
74	74	74	55	64	52	56



Our school capacity is 557 students and our current capacity is 80%. The enrolment management plan process is currently under review.

Financial Report – balance \$277 601.00 (\$1 161 305.00)

Upcoming Key Dates/ Events

Winter Showcase 15th June 2022

NAIDOC Week – Term 2 Week 10 – Monday Performance and rotational activities

Excursions and Incursions

8th June Band workshop

Strings workshops

15th June AFL Cup

21st June Year 1 Mad about Science

13 June Henny Penny Hatching 11 Day Program

16th June Junior Athletics Carnival 9-11am

NAIDOC Performance (school funded)

Arts Performance (not school funded) – Shake at Stir 17th August

Camp Quality Puppet Show (free) free dress day on the day to raise money.

Year 5 Camp Mapleton 25 – 27th July \$324 per student

Year 6 Camp Term 4 week 1 5,6,7 October

Year 1 have sent a letter to parents to see if there is any interest in going to Travena Glen as there has been a price increase to \$30.00.

Regular Events

Athletics Training before school on Thursday

AFL Training before school on Friday

AFL program after school Friday

During school – Junior Choir, Senior Choir, Aerobics Team, Drone Club, Chappy craft, STEAM Lab, library activities, playroom.

Staffing Changes Term 2/3

The second part of this term, we have 3 guidance officers, this makes up for the time lost in the first 5 weeks when Deb Bowen was on leave. Her name is Laura Kidd.

Ms Kim Macleod is acting principal at Earnshaw State College for semester 2, Mrs Jo Horan will continue teaching year 5B for the remainder of the year.

Melissa Ashford was successful in the part time Business Manager position shared with Michelle Johnson.



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Nature Play

Donations received for the Mud Kitchen (phase 1 of the Nature Play plan). Next term the mud kitchen will be open at lunch break with a supervisor for that area.

Garden Team

A plan has been developed to re-start our gardening program. A grant for \$2000 was applied for through 'Pick of the Crop'. If we are successful:-

- A school champion is identified and works with the school community to develop a School Action Plan (using attached template), in line with the five components of Pick of the Crop (all components do not need to be covered). Funding of up to \$2,000 is allocated to key activities highlighted in the plan.
- Following principal endorsement of the action plan, it is submitted to Health and Wellbeing Queensland (HWQld) for approval.
- On approval, the school submits an invoice and completed vendor form for payment of funding.
- HWQld will provide a school sign, USB stick with resources, Certificate of Participation, invite you/staff/champion to join a Closed Facebook Group (to assist with networking and information), and have direct contact with you/champion each term.
- A final review of the action plan will occur at the end of the year with HWQld.



Hall Audio/Visual quotes

Goal – to update the system from VGA to HDMI quality, replace data projector, integrate sound board and lighting board into on data cabinet, iPad operation and Wireless connectivity.

Quote 1 - \$25 700

Quote 2 - \$16 560

Quote 3 - \$32 000

Data estimate- \$15 000 - \$20 000

Neither includes wireless upgrade.

Neither includes replacing the current "rolling box" (wired and a wireless).

Quote 1 includes iPad operation.

Replacement of old equipment can be funded from the school's equipment replacement cost centre –

Projector, brackets, installation, protection cage, microphones, speakers - \$8 000

Screen - \$2 600



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Teaching and Learning

It has been another challenging term affected by staff and student absences. The teachers have made on balance judgements on the work that the students did learn and complete. End of unit assessment work has occurred and written report cards will be emailed home at the end of the term.

Teachers have commenced their planning day to prepare term 3 and will be released in year level groups in week 9 and 10.

Bookfair

The Bookfair was very well supported again this year. The timing seemed right for everyone involved.

PREP INFORMATION NIGHT
Wednesday 4 May 2022
5:00 – 7:00pm in the school library

- Find out why Geebung State School is a great choice.
- Meet our Prep Teacher and Administration team.
- Learn about our early year's curriculum.
- Have more about our Connect Transition Program.

SCHOOL TOURS
Take a school tour and visit our Prep classrooms
5:30 – 7:30pm

Monday 9 May 2022
Friday 20 May 2022
Wednesday 25 May 2022

Registration: 3623 8777 or info@geebungss.eq.edu.au

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CONNECT PROGRAM
Prep Transition Program

- Start your transition to primary school.
- Build friendships.
- Meet our teachers.
- Make connections with other families.
- Discover program makes a difference.

2022 Program Session Dates
9:00am – 10:30am
Wednesdays

- 12 October 2022
- 19 October 2022
- 26 October 2022
- 2 November 2022
- 9 November 2022
- 16 November 2022

Registration: 3623 8777 or info@geebungss.eq.edu.au

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Prep Transition Program

Parent information evenings and tours have occurred. We will be commencing interviews this week.

Student Attendance

Our current attendance rate is:- Overall:- 88.9% (target is 95%).

Facilities Update

Additional seating purchased for Year 5 and 6 eating area has arrived and is providing flexible seating for a variety of school activities.

Ramp Project – project commenced on ramp 1 and ramp 2.

Elevator project – significant delays due to materials – parts are required from China and has been affected by the lock downs there.

Tree pruning – next reduction project is the gum tree on the western boundary, dead tree removal between the pool and the oval, rainbow retreat fig tree and staff car park. Date TBA.

Tree at front entrance – fallen branch to be removed, remainder of tree to be assessed for viability.

Geebung Eels have proposed to install heating and solar panels.

Our top 2 department facilities requests are for student safety – fencing and stop, drop and go upgrade.

Mouldy blinds in the hall – quotes being sourced to clean.

Tuckshop Report

Report June 14 2022

Treat Day was a great success

It worked well having it on a Tuesday. We had plenty of room to stock the boxes and pack the nuggets without having to prepare other regular tuckshop food. It was all over and done in 4 ½ hours instead of 7. We even got time to do some baking and prepping for the rest of the week, which is fantastic.

There were 355 serves of nuggets - ordered = 1,065 (yes broke the 1000 +) 155 cans of glee and 77 juice poppers.

Only disappointment was the students failed to put all the empty cans and poppers into the recycling. There was an announcement made just before the break to remind students, but unfortunately they didn't.

We need to work on a plan how to get the kids more involved. Mrs. Drake suggested that every student putting their drink container in recycling gets a ticket in strong decision. Not sure how to make that work but maybe our student council could help.

I would love to try and all work together to get more recycling happening around the school. There are many things from tuckshop that go in the bin because we don't have the right schemes set up. Some of us do take some home to our bins.

Ravioli take home meal will be available to pre order before the holidays. \$20 kg.

We have wonderful volunteers, but are needing more, especially before school and with sausage sizzle Thursday mornings. It is only ½ hr before school. This is one of the reasons we aren't opening Wednesday morning before school, I can't prep and serve.

If we can't get more help in this area, we may have to stop having sausage sizzle which would be a shame, it financially helps Tuckshop, socially with families and great breakfast for the kids that do before school activities with Mrs Robb.

That is my report and I ask that it be accepted.

Helen, Tuckshop.

OSHC Report

Geebung OSHC

P&C June Report 2022

- Cameron and his partner welcomed the arrival of their little girl on Saturday. Mum and bub are doing well. Cameron will be away for two weeks.
- Vacation bookings went out cut-off date is tomorrow. Movie excursion on the first week and NAIDOC celebrations on week two of the holidays.
- I have been meeting with John on a weekly basis and get to go down on to the site to see the progress...its moving along nicely now the roof has been fixed to the correct height and angle. Max the new site foreman seems to be cracking the whip.
- Fundraising for Children's Ground we raised over \$400 with Jaymee whipping up over 100 cupcakes!
- Today we relocated to the Play as the Way room due to the photos being done in the hall. We made the decision to go there as the mornings are far too cold to make some of our children be outdoors that would normally not go out and play. We will again be in there on Wednesday afternoon due to the Winter Showcase needing the hall. All information has been sent to families so they are aware of the changes.

Thanks from us all at OSHC

