

## Parents & Citizens Association

## SECOND HAND UNIFORM SHOP POLICY

Please pin a note to items to be sold on commission stating the following information: YOUR NAME, ADDRESS, TELEPHONE NUMBER AND CHILD'S NAME AND CLASS.

Items not individually identified as above are taken as a donation.

The following second hand items <u>only</u> are **sold on commission** through the Uniform Shop.

- Polo Shirt (embroidered collar)
- Boys formal check shirt
- Girls dresses
- Winter jackets with or without school logo
- Black short, netball skirts and skorts
- Black shoes

The Uniform Shop will take a commission of **30%** of the selling price. The selling price is determined by the seller and/or the Uniform Shop and reflects a number of factors including, but not limited to age and condition of garment. It is expected most items will sell at half the current retail prices.

All clothing must be in **CLEAN condition.** Items will only be accepted if they have been washed. Stained, soiled, torn, faded or "old style" clothing cannot be sold by the uniform shop. Nametapes must be removed and names written in marker pen must be blacked out. Items not properly presented will not be sold. Any second hand items deemed unsuitable for sale will be disposed of at the discretion of the Uniform Shop. If you would prefer items deemed unsaleable to be returned to you, this instruction must be **clearly** stated on a note pinned to the item.

Please note it can take several months before an item may be sold.

Second hand clothing can be delivered to the Tuckshop, the School office, the P&C office or directly to the Uniform Shop.

The Uniform Shop is open on Wednesdays between 8.15am and 9.15am.

When purchasing second hand clothing, please check each item carefully as they <u>cannot</u> be returned for a refund, although items may be resold on your behalf.