

Form 1

Application for exemption for a child/young person enrolled in a state school or a child/young person not enrolled at any Queensland school

This form is to be used for a child/young person currently enrolled in a state school or for a child/young person not enrolled at any Queensland school.

Exemption requested (please tick whichever is appropriate)

- Exemption from *compulsory schooling* or *compulsory participation phase* for student enrolled in a state school
- Exemption from *compulsory schooling* or *compulsory participation phase* for students not enrolled in any Queensland school

FOR exemptions for a child/young person enrolled in a state school

- Part A is to be **completed and signed by the parent**. All supporting material should be attached to the application for consideration.
- Part B is to be **completed and kept by the Principal** as a record of the decision making. Written notification of the decision regarding this application must be forwarded to the parent and/or young person.
- Part C is not required to be completed.

FOR a child/young person NOT enrolled in any Queensland school

- Part A is to be **completed and signed by the parent**. All supporting material should be attached to the application for consideration. The completed application should be forwarded to the regional office for consideration.
- Part B is not required to be completed.
- Part C is to be **completed by the Decision Maker** to record their decision. Written notification of the decision regarding this application must be forwarded to the parent and/or the young person.

Privacy Notice

The Department of Education, Training and Employment is collecting the information on Part A of this form to determine if a student is entitled to an exemption from compulsory schooling or an exemption from compulsory participation. This collection is authorised by s.186 and s.245 of the *Education (General Provisions) Act 2006*. Information from this form may also be disclosed to third parties as required or authorised by law.

Application for exemption *(Please type or print clearly)*

Part A - To be completed by the parent and young person

1. Name of student in full							
2. Date of birth							
4. Name of school							
5. Year level	<input type="checkbox"/> <input type="checkbox"/>						
6. Name of parents/carers							
7. Address							
8. Home phone				9. Mobile phone			
10. Period for which exemption is sought (insert dates)	From	/	/	To	/	/	
11. Reasons for seeking exemption (please provide full details and attach documentary evidence to support this application e.g. statement from medical practitioner)							
_____ Signature of parent				_____ Date			
_____ Signature of young person (if it is inappropriate for the parent to sign the consent)				_____ Date			

Application for exemption

Part B - To be completed by the principal

Application for {Child/young person's name} exemption from	
<input type="checkbox"/> Compulsory schooling <input type="checkbox"/> Compulsory participation	
Student's academic history:	(Please detail academic progress and ability; attach recent report card if relevant)
Support offered by school:	(Please detail support offered through re-engagement activities, alterations to student's educational program considered, alternative education options, referrals to support programs, etc)
Queensland Studies Authority (QSA) Account: Where school or region is required to open student account with QSA prior to exemption being granted	<input type="checkbox"/> QSA Account Number has been opened <input type="checkbox"/> QSA Account will be opened for this student in the year prior to entering compulsory participation phase
Attachment/s – documentary evidence used to make the decision (please list):	
Additional comments supporting the application (where applicable): Please outline why it is in the student's best interest to receive this exemption (further statements of support from Guidance Officers or other specialist personnel should be attached to this form on submission). Reasons that conditions be imposed on the exemption or that the exemption be granted for a lesser period than requested.	
Principal's name	
Address of school	
Telephone number	Fax number
Please tick whichever is appropriate: <input type="checkbox"/> I grant an exemption for this student. <input type="checkbox"/> I do not grant an exemption for this student. <input type="checkbox"/> I grant the exemption with the following conditions: <ul style="list-style-type: none"> • • <input type="checkbox"/> I grant the exemption with the following changes to what has been requested: <ul style="list-style-type: none"> • • 	
Principal _____	Date _____

Application for exemption

Part C – To be completed by decision-maker

Application for {Child/young person's name} exemption from

- Compulsory schooling
- Compulsory participation

Attachment/s or documentary evidence used to make the decision (please list):

•

Reasons for decision:

•

Granted as requested

I grant the exemption for this student as requested.

Exemption not granted

I do not grant the requested exemption for this student.

Granted with conditions

I grant the exemption for this student with the following conditions:

○

Granted with changed conditions

I grant the exemption for this student but for a lesser period than what has been requested:

○ **From** _____ **to** _____

○

○

My decision, material considered, findings of fact and reasons for my decision are set out in my decision notice.

Signed _____

Name: _____

Date: ___/___/___