



250 Newman Road, Geebung QLD 4034 PO Box 134, Geebung QLD 4034 P: 3623 8777 F: 3623 8700 E: info@geebungss.eq.edu.au

Student Resource Scheme

Annual Parent Information Letter

Dear Parents/Guardians,

This letter contains important information about the **2023 Student Resource Scheme (SRS)** including how the scheme operates and the annual participation fee.

The Queensland Government supports students' education by providing funding for:

- Instruction, e.g. teachers
- Facilities, e.g. buildings, amenities, furniture
- Administration, e.g. staffing and resources to administer the operations of the school.

Funding does not extend to individual student resources such as textbooks, computer or musical equipment for personal use, and many items used/consumed by the student in the classroom. Supply of these items is the responsibility of parents.

To provide parents with a cost effective alternative to purchasing textbooks and/or resources elsewhere, Geebung State School operates a SRS for Instrumental Music in 2023.

The scheme ensures that students have the resources required for them to engage with the curriculum for their education, and saves parents time and money in sourcing the prescribed materials elsewhere. Savings are gained through the school's bulk purchasing practices and hiring arrangements. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the resources and operation of the scheme.

The scheme's operation, resource inclusions and participation fees were approved by the school's P&C Association at the meeting held on 13th September, 2022.

SRS Participation

The objective of the scheme is to provide a convenient and cost-effective way for students to access the educational resources necessary to enhance their learning experience at school. The Department encourages parents to participate in the scheme. Participation in the SRS is optional, and no obligation is placed on a parent to participate. Participation is for the duration of your child's enrolment at the school.

Student is new to the school.....

Parents are required to complete and return the SRS Participation Agreement Form when joining the scheme for the first time. If no participation form is received by **4/11/2022**, the school will take the view that the parent has chosen to opt out of the SRS. The parent is then required to provide the educational resources listed in the SRS for their child by the start of the school year. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

Continuing student of the school.....

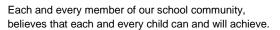
A parent's participation or non-participation in the scheme will continue as per their previously completed Participation Agreement Form. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

If a parent has opted out of the scheme the parent is required to provide the educational resources listed in the SRS for their child by the start of the school year.

Resource Inclusions

All resources included in the SRS are detailed in the attached <u>SRS Resource list.</u> This list is also available on the school's website. This is a comprehensive list of all resources included in the scheme and their associated costs.

Parents must inform the school if items on the list of resources are not received by their child when resources are distributed.





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Type of Resources provided

Generally, the three types of resources that could be included are:

- Owned these items are retained by the student and used as required (e.g. stationery, exercise books, student diary).
- Used these items are used/consumed in class by the student (e.g. industry technology/cooking/art supplies).
 - work/items produced from these resources will remain the property of the student.
- **Hired** these items are hired to the student for their personal use for a specific period of time (e.g. textbooks, musical instruments, laptops).
 - Hired items must be returned to the school in good condition at the end of the hire period or if the student leaves the
 - A repair or replacement cost may be charged to the parent for any hired items that are damaged or not returned.

Costing Methodology

The schools SRS fee is calculated based on:

1. A flat fee for all students in the school participating in the Instrumental Music Program

Please refer to the <u>SRS Resource list</u> for the associated costings.

The SRS Participation Fee

The SRS fee payable for the year is available in the attached information and published on the schools website.

Financial Hardship

Parents experiencing financial hardship who are currently participating or wish to participate in the SRS should contact the school to discuss available options in confidence.

Payment Arrangement

Several payment options including a single payment for the full year's fee or term instalments are available. An instalment plan can also be negotiated with the school.

Any unpaid invoices, will be managed according to the department's Debt Management Procedure and may result in the student being excluded from the scheme and/or from participating in non-curricular activities until payment is made (https://ppr.qed.qld.gov.au/pp/debt-management-procedure).

Payment Method

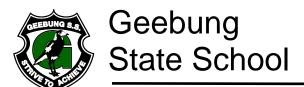
SRS payments can be made by QParent/BPOINT, BPAY, EFTPOS (Credit/Debit Card), Cheque, Cash, Centrepay.

- Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.
- When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of the CRN, please contact the school.

Contact Us

For all queries regarding the SRS and its inclusions, please contact and arrange an appointment with **Tracey Douglas, Principal.**

Please complete the SRS Fee Payment Arrangement Form and return to the school administration office by 4/11/2022.





Each and every member of our school community, believes that each and every child can and will achieve.

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SRS Fee Payment Arrangement Form

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Section 1: Student Details

Student Name

Student ID

Instrumental Music - Levy		SRS Fee Payable	Optio	Option Selector	
		\$40.00			
Instrumental Music -Hire	ımental Music -Hire				
Section 3: Payment Arrangement					
Please select the preferred payment options:					
Payment options	Instalments	Amounts	Option Selecto	ed	
1. A single payment for the full year's fee	Instalment 1:				
2. Term instalments for the Instrumental Music Levy	Instalment 1:	\$20.00			
(paid over the first 3 terms)	Instalment 2:	\$10.00			
	Instalment 3:	\$10.00			
3. Term instalments for the Instrumental Music Hire	Instalment 1:	\$30.00			
4. (paid over the first 3 terms)	Instalment 2:	\$20.00			
	Instalment 3:	\$20.00			
5. An instalment plan as negotiated with the school	Insert plan option	ıs			
Section 4: Return of the Participation Form					
Parents are reminded to complete and return the SRS Part opting in/out during the student's enrolment.	icipation Agreement	Form when joining	the scheme for th	ie first ti	
Have you completed and returned the SRS Participation	Agreement Form?	Yes □	No □		
Please note if you choose to opt out of the SRS, you are st	ill required to compl	ete and return the	Participation Agr	eement	
Section 5: Parent Signature					
Parent Name					
Parent Signature					